

## **1<sup>st</sup> Year Apprentice**

**Division:** Sullivan County Rural Electric Cooperative, Inc.  
**Department:** Operations  
**Reports to:** Crew Chief/Senior Lineman/Journeyman Lineman  
**Supervises:** None

### **PRIMARY FUNCTION:**

Work under the direction of Crew Chief, Senior Lineman, and/or Journeymen Lineman in the safe performance of maintenance, operation and construction work on the Cooperative's distribution apparatus and lines all in compliance with established safety procedures, codes, company policies, plans and objectives. Make recommendations to improve job processes, materials and supplies used. Maintain good employee relations and promote good will between the Cooperative and its members.

### **RESPONSIBILITIES:**

1. In a safe and workmanlike manner, under close supervision or direction, performs ground work related to maintenance, operation and construction work in accordance with the Cooperative's Safe Work Practices.
2. Develop a basic understanding of electricity and its' principles.
3. Become knowledgeable of all Cooperative Safety Rules, R.U.S. construction specifications and OSHA Standards.
4. Develop proficiency in pole climbing and other pole work under close supervision on de-energized lines.
5. Become familiar with the proper fitting and use of climbing equipment and personal protective equipment.
6. Participate in tailboard safety meetings and monthly safety meetings as required.
7. Become knowledgeable in the proper operation and maintenance of trucks and associated hydraulic equipment, buckets, diggers, power and hand tools as required.
8. Under supervision or direction, perform installation and maintenance on substation equipment.
9. Become familiar with Cooperative distribution system, and learn to read, interpret and understand system maps.
10. Under close supervision, work with Journeymen restoring system outages during and after normal work hours.
11. Keep clean and orderly work areas and garage.
12. Read meters and perform disconnects and connects as requested.
13. Performs other tasks as assigned by supervision.

### **Training:**

During the first year of employment as a 1<sup>st</sup> year Apprentice in conjunction with on-the-job training, the employee will be enrolled in a Documented Apprentice Training Program. The program will consist of 4 modules to be completed at a rate of 1 module per level of apprenticeship. As a 1<sup>st</sup> year apprentice, you will be required to complete Module 1 prior to advancement to 2<sup>nd</sup> year apprentice. Module 1 MUST be completed in one year.